

City Council – 26 April 2021

Report of the Lord Mayor/ Chairman of Council

Appointments, remits and first meetings of committees and joint bodies 2021/22

1 Summary

- 1.1 The report sets out the proposed terms of reference and first meeting dates of Council committees, along with proposed memberships, substitutes and chairing arrangements (where applicable). The report also sets out the terms of reference, first meeting dates and proposed City Council membership of joint bodies.
- 1.2 Appendix 1 sets out the proposed terms of reference of Council committees and joint bodies for 2021/22.
- 1.3 Appendix 2 sets out the proposed first meeting dates of Council committees and joint bodies in 2021/22.
- 1.4 Appendix 3 sets out the proposed membership and, where applicable, substitutes of Council committees and the proposed City Council membership and, where applicable, substitutes of joint bodies for 2021/22. (to follow)

2 Recommendations

- 2.1 To agree the terms of reference for Council committees and joint bodies for 2021/22, as set out in Appendix 1.
- 2.2 To agree the first meeting dates for Council committees and joint bodies for 2021/22, as set out in Appendix 2.
- 2.3 To agree the membership and substitutes, where applicable, for Council committees and the City Council membership and substitutes, where applicable, for joint bodies for 2021/22, as set out in Appendix 3.
- 2.4 To appoint the committee chairs and vice chairs for 2021/22 for committees that Council is responsible for appointing, as set out in Appendix 3.
- 2.4 To amend the Constitution to reflect the agreed terms of reference and membership of Council committees and joint bodies for 2021/22.

3 Reasons for recommendations

- 3.1 To ensure that the terms of reference for, appointments to and first meeting dates of Council committees and joint bodies are agreed for municipal year 2021/22.

4 Other options considered in making recommendations

- 4.1 No other options have been considered. Council is responsible for agreeing the terms of reference and appointing the membership for Council committees. Updating the Constitution to ensure clarity of rights and duties enabling the Council to conduct its business lawfully is required by the Local Government Act 2000.

5 Background (including outcomes of consultation)

5.1 The Council establishes non-executive committees and agrees and amends their terms of reference, determines their composition and makes appointments to them. Council also appoints the chairs of the committees that it has established, with the exception of those committees that are responsible for appointing their own chair.

5.2 After Council has established the committee structure and membership for the year, the Constitution enables the Corporate Director for Strategy and Resources (currently sub-delegated to Director of Legal and Governance) to approve in-year changes to committee memberships, either at the request of the relevant political group or because a member has resigned or ceased to be eligible for membership. Such changes are reported to the next meeting of Council.

6 Finance colleague comments (including implications and value for money)

6.1 None

7 Legal and Procurement colleague comments (including risk management issues, and legal, Crime and Disorder Act and procurement implications)

7.1 The proposed terms of reference and appointments are in line with Council's Constitution.

8 Equality Impact Assessment (EIA)

8.1 Has the equality impact of the proposals in this report been assessed?

No



An EIA is not required because the proposals do not relate to new or changing policies or services.

9 List of background papers other than published works or those disclosing confidential or exempt information

9.1 None

10 Published documents referred to in compiling this report

10.1 Nottingham City Council Constitution

10.2 Local Government Act 2000

Lord Mayor/ Chairman of Council